

**Office of the President
University Policy**

SUBJECT:	Effective Date:	Policy Number:
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1. The Vice President for Financial Affairs, or designee(s), is authorized to approve and execute all contracts within his or her area of supervision and all contracts that involve the fiscal affairs of the FAU System.
 2. The Provost and Vice President for Academic Affairs, or designee(s), is authorized to approve and execute all contracts within his or her area of supervision and all contracts relating to academic affairs including, without limitation, all instructional, internship, and other educational and clinical affiliation, services, and training contracts received on behalf of the FAU System.
 3. The Vice President for Research, or designee(s), including the Director of Sponsored Research, is authorized to approve and execute all contracts within his or her area of supervision including, without limitation, research contracts, solicitations and acceptances of research grants, representations and certifications incidental to research contracts and grants, agreements related to intellectual property, and use of the sponsored research exemption.
 4. The Vice President for Administrative Affairs, or designee(s), is authorized to approve and execute contracts within his or her area of supervision and all contracts that involve the business and administrative operations of the FAU System, including without limitation, authorized capital outlay projects and related services.
- B. The General Counsel, or designee, is authorized to approve and execute all contracts for legal and related services and all legal and governance compliance certifications on behalf of the FAU System.
- C. The Athletics Director, or designee, is authorized to approve and execute all game contracts for intercollegiate athletics contests with financial implications not to exceed Seventy-Five Thousand Dollars (\$75,000).
- D. The Director of Purchasing, or designee(s), is authorized to approve and execute all contracts for the FAU System for licenses, the acquisition or provision of commodities, goods, equipment, and services, and leases of real and personal property rendered to or by the FAU System.
- E. The Dean of the University Library, or designee(s), is authorized to approve and execute purchase orders for the acquisition of copyrighted and single source instruction materials, tapes, publications, manuscripts, films and personal library collections acquired from library resource funds.
- F. The Assistant/Associate Vice President of Facilities, the Director/Assistant Director of Space Utilization and Analysis, and the Associate Vice President/Dean of Student Affairs are authorized to review and approve facilities use agreements for the use of University space by third parties for limited purposes and events.
- G. University employees who are issued University purchasing cards are authorized to use those cards in accordance with the terms of the University Purchasing Card Manual.

No person, except as provided elsewhere by the Applicable Legal Authorities or as delegated by