
SUBJECT:

Effective Date:
2-1-23

Policy Number:
10.1

and cannot fly; and (3) provides Air Traffic professionals with visibility into where and when drones are operating. Please see: https://www.faa.gov/uas/programs_partnerships/data_exchange/

Facility Authorized Authority – The Director or Chair responsible for oversight of the FAU

a drone; for the proper storage, retention, and release of any images or video captured by the drone; and, that addresses the personal safety and constitutional protections of the people being

www.fau.edu/ehs/safety/risk-management-program/ for the latest updates from the State on UAS procurement guidelines and use.

1. Federal law requires sUAS registration, prior to the first flight, to help ensure operational safety for the operator, others on the ground, and manned aircraft. UAS pose security and privacy challenges and must be traceable in the event of an incident. Registration also helps enable the return of a sUAS should it be lost. Therefore, all small sUAS weighing more than 250 grams (0.55 lbs.) and less than 55 pounds (on takeoff, including everything that is on board or otherwise attached to the aircraft) must be registered with the FAA.
2. UAS weighing more than 55 pounds must use a paper registration form, provided by the FAA, which records the UAS under 14 CFR Part 47 Aircraft Registration. Registration information can be found here:
https://www.faa.gov/licenses_certificates/aircraft_certification/aircraft_registry/UA/
3. All FAU UAS pilots must complete a FAU Environmental Health & Safety UAS registration form which includes Part 107 license verification along with FAA UAS registration information from <https://faadronezone.faa.gov/#/>. This form is ehs@fau.edu.
4. The registration number must be marked on the UAS in a manner that allows the number to be readily seen. During UAS operation, the operator must be able to present their registration certificate in either print or electronic format if asked for proof. This registration must be renewed every three years.

II. UAS Flight Approval Process

1. Any university officer, agent, volunteer or employee wishing to operate a UAS for university business must complete the UAS Flight Request form and submit the request to ehs@fau.edu.
2. Once the information is received, the requestor will receive their flight authorization within 24 hours unless there are any discrepancies or additional information requests to fully approve the activity.
3. The requestor is responsible for ensuring the applicable FAA flight authorizations through LAANC and their affiliated apps have been secured prior to the flight activity taking place. LAANC flight authorization numbers must be included on the UAS Flight Request form.
4. EH&S will provide FAU Police with details of any on-campus flight activity via e-mail once the flight has been approved.

III. Insurance

1. All operators of non-FAU UAS with permission to operate on FAU Property must carry comprehensive general liability insurance, that includes coverage for UAS operation, with minimum limits per occurrence of \$1,000,000 and

